

Carry Australia - sling meet venue checklist

Completed By:
Sling Group:
Date:

Item	Y/N	Comment / action
VENUE ACCESS		
Adequate car parking; permit or paid parking clearly signposted		
Accessible by public transport		
Well lit entries/exits accessible for all attendees		
VENUE SAFETY		
Adequate lighting indoors and in stairwells		
Floors even and not slippery		
Cords/cables secured and clear of walkways		
Venue enclosed and gates/doorways in good order		
Perimeter secure from roaming toddlers/children		
Good line of sight for carers supervising toddlers/children		
No windows at floor or child height, or couches/chairs resting by windows, to prevent escape or fall/smash hazard		
Furniture secured, no fall risk for climbers		
Small items/toys and other choking risks removed/secured		

OUTDOOR AREAS		
Adequate shade and shelter from rain, if venue outside		
Outside areas free of sharp objects and animal droppings		
Children's play equipment well maintained		
Any grass mown/kept short to minimise allergens/bees		
EMERGENCY PROCEDURES		
Emergency entrance and exits clear, well defined and lit		
Emergency procedures displayed		
Emergency telephone numbers on display next to telephone		
VENUE COMFORT/SUITABILITY		
Adequate male/female toilets		
Baby change facilities		
Eating/tea/coffee facilities		
Microwave/heating facilities available		
Sharp knives/utensils locked away		
Adequate pram storage		
Enough space for demonstrations		
Adequate seating for attendees		
Adequate room for providing a calm/quiet space		

